

**FEES INFORMATION  
MUNICIPAL FREEDOM OF INFORMATION  
AND PROTECTION OF PRIVACY ACT**

If you request information under the Municipal Freedom of Information and Protection of Privacy Act you will be required to pay certain fees. The latest rules about the payment and amount of fees took effect on January 30, 1996 and are set out in the Act and its regulations. (O. Reg. 22/96)

If you are requesting information about yourself, your request is considered a personal information request. All other requests for information, whether about a person other than yourself or about a government program or activity are considered general information requests. Fees charged for general information requests are different than those for personal information.

**FEES FOR GENERAL INFORMATION REQUESTS**

The following fees apply to requests for general information:

<b>Application fee:</b>	\$5.00 - must be paid when you submit your request (either by cheque payable to the Municipality of Wawa or in cash or by debit card payable at front counter in the Municipal Offices, 40 Broadway Avenue
<b>Search Time:</b>	\$7.50 per 1/4 hour required to search and retrieve records
<b>Record Preparation:</b>	\$7.50 per 1/4 hour required to prepare records for release
<b>Photocopying:</b>	\$0.20 per page
<b>Computer Programming:</b>	\$15.00 per 1/4 hour if needed to develop program to retrieve information
<b>Floppy/hard disks:</b>	\$10.00 for each disk
<b>N.S.F. Cheques:</b>	\$33.00

## FEES FOR PERSONAL INFORMATION REQUESTS

The following fees apply to requests for personal information:

<b>Application fee:</b>	\$5.00 must be paid when you submit your request
<b>Photocopying:</b>	\$0.20 per page
<b>Computer Programming:</b>	\$15.00 per 1/4 hour if needed to develop program to retrieve information
<b>Floppy/hard disks:</b>	\$10.00 for each disk
<b>N.S.F. Cheques:</b>	\$33.00

Where anticipated fees are \$25.00 or more, you will be given a fee estimate. If the estimate of fees to be paid is \$100.00 or more, you must pay a 50% deposit before your request is processed. For further information about fees under this legislation, contact:

Clerk  
Municipality of Wawa  
40 Broadway Avenue, P.O. Box 500  
Wawa, ON P0S 1K0  
Phone: 705-856-2244  
Fax: 705-856-2102  
e-mail: [ccyr@wawa.cc](mailto:ccyr@wawa.cc)