



The Corporation of the Municipality of Wawa
Staff Report

Office of the Director of Infrastructure Services

Prepared For: Council	Report No.: CS 2017-12
Agenda Date: October 17, 2017	File No.: 9.40.4

Subject

Pinewood Drive and Government Road Capital Project

Summary of the Issues

Pinewood Drive and Government Road projects are to be completed in 2017; this project involves placing grinding from MTO Highway 17 project onto the prepared surface of Government Road and Pinewood Drive. By adding the grindings to Pinewood Drive and Government Road, it will assist with dust control in future years and help reduce maintenance costs from grading.

Summary of the Recommendation

WHEREAS stabilization to Pinewood Drive and Government Road to repair existing road surface was approved as part of the 2017 Capital Budget;

AND WHEREAS a Request for Quote for the work to be completed on Pinewood Drive and Government Road was completed by J. Provost Contracting;

AND WHEREAS the proposal was received and evaluated;

NOWHEREFORE BE IT RESOLVED that the Council of The Corporation of the Municipality of Wawa does hereby approve staff recommendation as contained in Report CS 2017-12 to accept the quote received from J. Provost Contracting and award the contract for Stabilizing Pinewood Drive and Government Road to J. Provost Contracting;

AND FURTHER that Council authorizes combining the Capital Budget for the Pinewood Drive and Government Road projects into one Capital Budget amount of \$175,000.

Respectfully Submitted By:

Prepared By:

Cory Stainthorpe
Director of Infrastructure Services

List of Stakeholders

Rate Payers
Staff
Council
Province of Ontario

Purpose of Report

The grindings are to be supplied by J. Provost Contracting; an agreement was signed by the Municipality of Wawa, Chris Wray, CAO/Clerk Treasurer and Joe Provost, J. Provost Contracting in August 2016 for Provost to supply the material for Government Road and Pinewood Drive.

Kresin Engineering completed a survey on Pinewood Drive and Government Road followed by a request for quote. J. Provost Contracting provided a quote within the budget amount, the quote for Pinewood Drive and Government Road was \$162,726.00 (taxes excluded) and the total budget amount for the construction portion of the Capital Project is \$165,000.00.

Due to the product being supplied by Provost, I recommended J. Provost Contracting to be awarded this project and intended to request to avoid tendering process in our Policies. If we were to tender, the project risks not being completed in 2017 and if another contracting was successful in tendering process the Municipality may have additional costs to purchase or transport the grindings from Provost resulting in project delays and higher costs. I also recommended combining the two projects in capital budget under Government Road and Pinewood Drive to be one (1) budget amount for both roads.

Options**Option 1:**

Wait for Council to approve awarding Pinewood Drive and Government Road stabilization project to J. Provost Contracting and combine both capital projects into one (1) budget amount, delaying project to 2018.

Option 2:

Council does not approve awarding J. Provost Contracting Pinewood Drive and Government Road stabilization project and requests tender process, delaying project to 2018.

Option 3:

Proceed with project to stabilize Pinewood Drive and Government Road to be completed in 2017 and ensure the project was completed in an expedient manner.

Conclusion

After reviewing the proposal from J. Provost Contracting and the agreement between the Municipality and J. Provost Contracting to supply the grindings for stabilizing Pinewood Drive and Government Road I decided to proceed with **Option 3**.

Due to the timeline and Council being moved to October 17th, 2017 I had to go ahead with the project to ensure it was completed in 2017 and not delayed.

Attachment

Agreement with J. Provost Contracting and Municipality of Wawa for grindings from MTO Project, Contract 2015-5115 to be supplied.



J. Provost Contracting Ltd
Highway 17 N, Box 1518
Wawa, ON P0S 1K0

Attention: Mr. Joe Provost

August 30, 2016

Dear Mr. Provost:

Re: Aggregate Trade / Asphalt Grindings

Further to our discussion on the above noted matter, we are pleased to confirm the following transaction between J. Provost Contracting Ltd (hereinafter called "Provost") and the Municipality of Wawa (hereinafter called "Wawa"):

1. Wawa will supply 255 tonnes of rip-rap stone to Provost in exchange for 380 tonnes of granular "A" from Provost
2. Wawa will supply 1,500 tonnes of rip-rap stone to Provost in exchange for 3,000 tonnes of granular "B", type 1 from Provost.
3. Provost will pick up the aforementioned rip-rap at Wawa's Municipal Works Yard and deliver both the granular "A" and granular "B", type 1 to the Catfish Creek Project at its own cost.
4. Wawa will provide to Provost, a Charitable Income Tax Receipt in exchange for previously discussed asphalt grindings that will be delivered to Wawa's base stabilization projects at Pinewood Drive, Government Road and the Wawa Airport Road. The value of the Charitable Income Tax Receipt must be supported by a third party valuation of the grindings.

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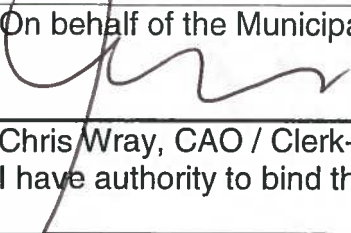
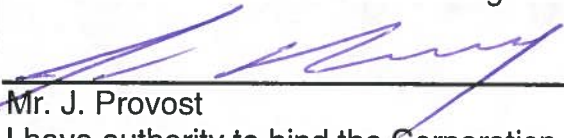


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5. Provost will provide a quote to grade and compact the above noted grindings to the satisfaction of Wawa.
6. Wawa is also amiable to discussing with Provost a further exchange of rip-rap stone in the future.

The Municipality of Wawa appreciates our ongoing business relationship. Our signing of this letter will solidify our contractual commitment to the above. We would ask that you also sign and return one copy for our records.

On behalf of the Municipality of Wawa 	On behalf of J. Provost Contracting Ltd. 
Chris Wray, CAO / Clerk-Treasurer I have authority to bind the Corporation	Mr. J. Provost I have authority to bind the Corporation

