



*The Corporation of the Municipality of Wawa*

*Woodland Cemetery Expansion Phase 1*

*Office of Infrastructure Services*

<b>Prepared For:</b> Committee of the Whole	<b>Report No.:</b> DB-RW 2024-13
<b>Agenda Date:</b> July 23, 2024	<b>File No.:</b> C11

**Report Purpose**

The purpose of this report is to inform Mayor and Council with a summary of the Cemetery Expansion Phase 1 results and recommendations made by staff.

**Background**

In 2022, the Municipality reached out to Tulloch Engineering to come up with Cemetery Expansion for the Woodland Cemetery site. With the site being quite large the expansion was broken into 2 phases. Phase 1 consists of a new gate along the west side fence with an entrance and small parking lot. A walking path with reflection area and numerous columbariums spread throughout. A single section of full burial plots was also included with approximately 240 full sized plots.

Tulloch Engineering in 2023 supplied and distributed a Request for Tender (RFT) for Phase 1 of the Woodland Cemetery Expansion. There were no bids for submission.

Moving forward Tulloch Engineering reintroduced the RFT in 2024 with the idea to reach out to a wider area with the hopes of a better result. 2 bids were received.

**RFT Results**

There were two (2) bid submissions for the RFT:

1. J. Provost Contracting (\$ 575,871.00)
2. Steel Speed Civil Inc. (\$ 687,663.00)  
(HST and Provisionals are not included in price)

The bids came in well over anticipated budget so staff worked to bring the total down by removing bits and pieces that were not essential to the expansion and only wants. The staff recommendations were then given back to the Engineering firm to recalculate expenses and quantities before following up with the lowest bidder.

The summary below shows the original contract cost with two (2) options:

- **Original Cost**
  - \$575,871.00 (plus \$91,750.00 for remaining provisional items and contingency)
  - Includes reflection area (bridge, sidewalk/walking path, landscaping, etc), fencing/gate, watermain/services and accessories, 6x 24 columbarium niches and associated infrastructure, 4x 54 niche columbarium and associated infrastructure, benches and plot survey markers
- **Option 1 – Total Project Cost \$208,173.00**
  - Section A revised to \$173,423.00 for the work, plus Section B revised to \$34,750.00 for remaining provisional items and contingency
  - Removed reflection area, watermain/services and accessories, removed all 24 niche columbariums and associated infrastructure
  - Includes revised quantities for road way, benches, 1x 54-niche columbarium and associated infrastructure, plot markers, fencing/gate and plot markers
- **Option 2 – Total Project Cost \$205,602.00**
  - Section A revised to \$170,852.00 for the work, plus Section B revised to \$34,750.00 for remaining provisional items and contingency
  - Removed reflection area, watermain/services and accessories, removed all 24 niche columbariums and associated infrastructure
  - Includes revised quantities for road way, benches, 2x 48-niche columbarium and associated infrastructure, plot markers, fencing/gate and plot markers

### Staff Recommendation

Staff recommends Option 2. The second option allows for 2x 48-niche columbarium instead of 1x 54-niche columbarium. With the amount of cremations performed each year staff believes this to be a better option. The Cemetery Committee has also shown interest in adding columbariums to the site as this seems to be the way people are moving towards.

### Next Steps

If the proposed option is agreed upon by the Mayor and Council, staff is looking For a resolution to award Provost Contracting with the contract to proceed with the Woodland Cemetery Expansion Phase 1.

### Attachments

None.

*Respectfully submitted by:*

Becca Weatherall, Assistant Director of Infrastructure Services  
Dan Beach, Director of Infrastructure Services